



August 24, 2020

To All Regular Members:

Please find attached the following documents:

1. Notice of Annual General Meeting, September 15, 2020
2. Proxy Form

If you are unable to attend, please ensure that your vote is exercised by completing the attached proxy and sending an alternative representative from your organization.

Sincerely,

A handwritten signature in black ink, appearing to read "Darren Reeder". The signature is written in a cursive style with a large, looping initial "D".

Darren Reeder
Executive Director
(on behalf of the BLLHA President, Trevor Long)



NOTICE OF ANNUAL GENERAL MEETING OF THE MEMBERS OF THE BANFF & LAKE LOUISE HOSPITALITY ASSOCIATION

NOTICE IS HEREBY GIVEN that the annual general meeting of the Members of the Banff & Lake Louise Hospitality Association will be held via a Zoom meeting on Tuesday, September 15, 2020 at 12:00 pm for the following purposes:

1. To receive the financial statements of the Association year ended 2019, together with the report of the auditors;
2. To appoint the auditors for the year 2020.
3. To ratify the Appointment of Directors for the Association for the year 2020 as per bylaws.
4. To transact such other business, if any, as may properly come before the Meeting or any adjournment or adjournments thereof.

The close of business on August 24, 2020 has been fixed as the record date for determining members entitled to receive notice of and to vote at the Meeting.

Members who are unable to attend the Meeting and who wish to ensure that their vote is exercised are requested to complete, sign and mail or deliver the enclosed form of proxy to the Banff & Lake Louise Hospitality Association by email to melanie@bllha.ca, or give it to your nominee to represent during the Zoom meeting.

DATED the 24th day of August, 2020 in the Town of Banff, Alberta.

By order of the Board of Directors

A handwritten signature in black ink, appearing to read "Darren Reeder", is written over a light grey rectangular background.

Darren Reeder
Executive Director
(on behalf of the BLLHA President, Trevor Long)



PROXY

Banff & Lake Louise Hospitality Association Annual General Meeting of the Members

The undersigned Authorized Agent of the Regular Member, hereby appoints:

As the nominee of the Regular Member to attend and act for, on behalf of the Regular Member, at the Annual General Meeting of the Members scheduled as a Zoom meeting on Tuesday, September 15, 2020, and any adjournment(s) thereof.

Dated at _____ this _____ day of _____, A.D.

Signature of Regular Member or Regular Member's authorized representative)

Print Name: _____

To be valid, this form of proxy must be duly signed by the Regular Member, or its representative, and hand delivered, or emailed, to Banff & Lake Louise Hospitality Association Operations Administrator, Melanie Brehon, melanie@bllha.ca by 12:00 noon on September 15, 2020

THIS PROXY IS VALID ONLY IF YOU DO NOT ATTEND THE MEETING.